



Council

4 September 2017

Appointment of an Electoral Registration Officer

Report by:

Chief Operating Officer

Contact Officer:

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Purpose / Summary:

To request Council to agree to the appointment of an
Electoral Registration Officer.

RECOMMENDATION(S):

**That the Monitoring Officer be appointed as the Council's
Electoral Registration Officer.**

IMPLICATIONS

Legal: The Council is required under Section 8 of the Representation of the Peoples Act 1983 to appoint an Electoral Registration Officer

Financial : FIN/66/18

There are no financial implications arising from this report.

Staffing : None associated with this report.

Equality and Diversity including Human Rights : N/A

Risk Assessment : N/A

Climate Related Risks and Opportunities : None

Title and Location of any Background Papers used in the preparation of this report:

None

Call in and Urgency:

Is the decision one to which Rule 14 of the Scrutiny Procedure Rules apply?

Yes

No

Key Decision:

Yes

No

1 Background

Following the retirement of the Chief Executive the Council is required to appoint an Electoral Registration Officer. Each Council in England are required to appoint an officer to be Electoral Registration Officer. Statutory duties of ERO are:

- Maintain a register of Parliamentary electors
- Maintain a register of local government electors
- Conduct an annual canvass
- (Expenses in performance of these functions shall be paid by the council)
- If ERO found guilty of any act or omission in breach of their official duties they shall be liable on summary conviction to a fine.

2 Recommendation

That the Monitoring Officer be appointed as the Council's Electoral Registration Officer.